



Instructions for oral presentations

1. The time allowed for your presentation is 10 minutes and 5 minutes for discussion. The session chair person(s) will see to it that your allowed speaking time is not exceeded and that adequate time for questions and answers remains.
2. As every session will be introduced by a chairman, abstract presenters are asked not to use too many slides for introductory purposes. The chairman will use the presenters PowerPoint presentation to compose the introductory presentation.
3. All presenters will receive an email with a link to upload their presentation. It is pivotal to upload your final presentation through the online link four hours prior to the start of your presentation.
4. The title of your paper in the final program must be identical to the title of your submitted abstract.
5. The names and affiliations of all contributing authors and any grants received in regard of the work described may be acknowledged at the end of your presentation.
6. The use of generic drug names is encouraged. The identity of experimental agents should be disclosed by means of brief descriptions, structural formulas and/or full chemical names. Please be advised that SSIEM2019 is attended by both prescribers and non-prescribers, so any form of promotion of prescription medicines is not allowed.
7. The only allowed type of presentation will be PowerPoint. We will upload your presentation on the laptop provided in the meeting room. Please be advised that the projection in all meeting rooms at De Doelen is 16:9.
8. You are requested to report to the Speaker-Ready Room at least 60 minutes prior to the start of your session, but preferably earlier, to make sure that your presentation will be ready for undisturbed projection.
9. You are requested to report to the podium in the lecture room 10 minutes prior to the start of your session to meet the chairpersons and to receive some final instructions regarding slide projection.
10. Please note that any potential or actual conflict of interest of any of the authors of the presentation must be clearly described in the second slide of the presentation; it is essential to make sure you allow sufficient time to explain this to the audience. If there is no conflict of interest this should also be stated.
11. It is the responsibility of the authors to state any potential or actual conflict of interest in the content of their presentations. The SSIEM, as well as the Local and International Organising and Scientific Committees of the 2019 Annual Symposium cannot and will not assume responsibility for non-compliant presentations. Any interested party is referred to the SSIEM abstract submission and presentation guidelines, as well as the international and national rules and good practices on ethical transmission of scientific information
12. Prizes will be awarded for the best presentations on the last day of the Symposium.

We look forward to meeting you in September. Please don't hesitate to contact the Symposium secretariat at info@ssiem2019.org, if you have any questions.